



The Raglan School*

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Headmaster: Mr R. T. Prentice M.A. (Hons), Dip. H.E., Cert. H.E., NPQH

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Dear Parent,

Now that the infant and junior schools have joined to become a federation and will function, largely, as one school, the transition from year two to three should become progressively smoother and easier. Mrs Ruff and Mrs Wood will be working alongside staff from the junior school next year and will be a strong link between the schools. A staff list is provided to all parents later in the term.

We look forward to welcoming your son or daughter to Junior School in September. We invest a lot of thought and time to make moving as smooth as possible. Worries or concerns are usually quickly dispelled as children settle in remarkably speedily and well. That said, some children take a little longer and each child will be supported carefully.

Over the coming months, we shall be offering various opportunities to introduce the school to our prospective year 3 pupils. We shall also host two events for parents. If you feel you already know us well enough, please feel free to be selective in the events you attend.

We care much about our learning environments and the social, emotional, academic and positive effects these have on a child's experience of school; which we believe should be a formal, orderly, confidence-building and accessible experience.

We will explain to your child what happens in a usual school day and also make sure that they have a named storage box for their personal belongings when they arrive. This quickly settles them and gives them a sense of belonging. We will make sure they know where toilets are and what to do when they need to go. We will make sure they are aware of lunch arrangements and where to find Mrs Fuller, our dedicated school matron and welfare assistant. We will show them where their PE bag is kept and the high standards of uniform and behaviour we expect. Ofsted reported that our children feel very secure because of the very orderly approaches taken to personal conduct and order in school.

We will encourage your child to become progressively independent and increasingly responsible for their education and organisation; for example, after a few weeks children will change their own library books and so on. This is no small journey and we will make sure they are adequately supported to develop and mature in a safe and caring environment.

By helping your child know what to expect, we shall assist them to enjoy the new experience and a different stage of education. Our school outcomes aim to ensure children are nurtured to achieve as highly as they can and become successful learners, confident individuals and responsible citizens.

We also appreciate that transfer can be an anxious time for parents, especially if this is your first child to transfer into junior education. Whilst every school has its own ethos and style, most have similar routines. Sometimes things will happen which will require a close relationship between school and home. For example, if a child doesn't wish to come to (or sometimes leave!) school, or refuses to eat, or you feel they are still immature compared with their peers or even if they are not making friends or are unnecessarily shy - we are experienced in these areas and will gladly assist. Many of our teachers are also parents who have experienced similar things - do not hesitate to communicate with us. Teaching staff will be in the playground every morning five minutes before

the bell - feel free to ask us questions or arrange meetings to discuss concerns - we will be pleased to help.

Communication is the key to a successful relationship with any school. It is very easy to pick up inaccurate information in the school playground and not get the full picture. Speak with your child's teacher when things are not too busy and try to remain assured that the school will do their utmost to help.

Pupil Registration Form

We shall provide blank registration forms at the introduction to Y3 afternoon. These need to be completed in full and returned to the school as quickly as possible. Envelopes are provided.

Handbook and Prospectus

These will be given out on the introduction afternoon and contain lots of essential information.

Transition Events

We are also organizing the following: -

1. Assembly for Y2 children with the Headmaster
2. Tours of the school and opportunities throughout the next term to meet their 'buddy'
3. Buddies are taken from current Y3 children
4. Your child will be invited to come to watch the dress rehearsal of the Y6 production, which this year is 'Oliver'.
6. Buddies will come to watch the Y2 leavers' events hosted in the Infant School

Tuesday 15th June 1.40pm – Introduction to Y3 Afternoon

An Introduction and Tour of the School for prospective parents. Please do not bring children or pushchairs. Enter by main entrance on Raglan Road. Uniform suppliers will also be invited to this event. Your child's 'house' will be allocated on the day. Whilst we reserve the right to move a child at any time, all children will remain in their current registration class when they transfer into Y3. Class teachers will be announced nearer the end of term and an opportunity for your child to meet their new teacher will be arranged.

Wednesday 7th July at 2pm – 5pm – Open Afternoon

An opportunity for parents to visit both schools. More information will follow on our website.

If your child has special educational needs and is recorded in the Infant School as being on school action, school action plus or has a statement, we shall request a copy of the current Individual Education Plan (IEP, sometimes called an LSP) and the provision map of additional support currently offered. A new special needs leader has been appointed and will take up post in September. You may email her from then: inclusion@raglanjunior.org

Our website is filled with useful information: www.raglanjunior.org

Year three is a very exciting year with educational visits linked to our vibrant curriculum which was awarded the highest possible acclaim of outstanding by Ofsted in our most recent inspection. We also look forward to working with you.

Very best wishes,

Mr Prentice
Headmaster