

The Raglan Junior School

8th July, 2009.

Dear Parents,

School Meals and Cashless Payment System

From mid-September 2009 we shall be adopting a cashless payment system. We are also pleased to report that the Local Authority will be offering this provision to all schools over the next few years.

Generally, pupils will not be bringing cash into school ensuring safer, quicker and hopefully, simpler. The systems purchased are secure and information stored about your child. The staff using it are also checked by Criminal Records Bureau for their suitability to work with children.

For parents with Internet access you will: -

- Be able to pay online for your child's school meals, educational visits or activities.
- Use a credit card or debit card to pay for school meals, trips and activities (including after-school clubs) in one transaction for all the children that you have at the Junior School.
- The on-line payments system is called ParentPay www.parentpay.com
- Login by using your personal ID, which is password, protected.
- Be informed you of the minimum payment amounts recommended and observe maximum debt limits
- Confirm that your child's photo can be taken and stored on the secure system (in the same way that it is on the school office) to be used by the schools caterer (London Borough of Enfield's Education Catering Service). The reason for this is when your child chooses their meal in the school-dining hall, the catering assistant will record the meal chosen against your child's account, which they will identify by the class and photo.
- When we open our new refectory in the early summer of 2010, you will be able to login to the system and view your child's lunch choices.
- You can communicate any dietary requirements directly to the Catering Service through the website, too.
- Also view what educational visits are scheduled, be able to give consent online when paying for them without having to return an additional permission slip.

No Internet Access or Debit/Credit Card?

For parents who cannot access the Internet or who do not have a debit or credit card, a **PayPoint card** will be issued and you will be able to credit your child's account using cash at local shops displaying **PayPoint** signs.

For Parents of children eligible for free school meals, you will: -

- Have a ParentPay account and the Local Authority will credit the account each day with the cash value for a free school meal.
- Be able to pay for educational visits and other clubs using the ParentPay account.

The school will also be offering assistance to parents in using ParentPay should they require it although it is so simple to use that most will find it self explanatory.

We shall forward further information and post updates on the Day to Day section of our website as soon as we have finalised information. it may be the first few days when we return when this information is available.

Kind regards,

Mr Prentice
Headmaster